



NUEVA ESPERANZA, INC.

Creation, Community, Culture

401 Main Street, Holyoke MA 01040 Phone: (413)437-7666 Fax: (413)322-9098

BOARD OF DIRECTORS APPLICATION FORM

Thank you for your interest in serving as a member of the Board of Directors of Nueva Esperanza Inc. Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out. Please return the completed application to Nueva Esperanza Inc. 401 Main Street, Holyoke MA 01040 or by email to info@nuevaofholyo.org. This application will be kept confidential and on file at the Nueva Esperanza Inc. Office. Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members.

MISSION: Nueva Esperanza Inc. promotes and facilitates programs that enhance economic and community development, social justice/equity, educational attainment, civic engagement, leadership, and cultural identity.

VISION: Nueva Esperanza Inc. exists to uplift the people of Holyoke and surrounding communities.

BOARD OF DIRECTORS ROLES

Duty of Care

The duty of care describes the level of competence that is expected of a board member, and is commonly expressed as the duty of "care that an ordinarily prudent person would exercise in a like position and under similar circumstances." This means that a board member owes the duty to exercise reasonable care when he or she makes a decision as a steward of the organization.

Duty of Loyalty

The duty of loyalty is a standard of faithfulness; a board member must give undivided allegiance when making decisions affecting the organization. This means that a board member can never use information obtained as a member for personal gain, but must act in the best interests of the organization.

Board members have agreed that these legal duties can be implemented through the following board roles to ensure legal and ethical integrity and maintain accountability by ensuring adherence to legal standards and ethical norms:

1. Determining the organization's mission and purpose by creating and reviewing a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.
2. Selecting, supporting, and evaluating the Program Director, ensuring that he / she has the professional support he needs to further the goals of the organization.
3. Providing proper financial oversight by developing the annual budget and ensuring that proper financial controls are in place.
4. Ensuring adequate resources by giving AND getting adequate resources (both people and funds - time, talent, and donations) for the organization to fulfill its mission.
5. Attending all Board meetings and serving on at least one Board committee.
6. Ensuring effective organizational planning by regularly actively participating in an overall planning process and assisting in implementing and monitoring the plan's goals.
7. Recruiting, nominating, orienting, and mentoring new board members and assessing the board's performance, whereby all members have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its own performance.
8. Serving as Ambassadors of Nueva Esperanza, Inc. so as to enhance the organization's public standing.
9. Determining, monitoring, and strengthening programs and services.

CANDIDATE INFORMATION

Name: _____

Position/Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Number of Years with Present Company: _____

Number of Years Lived or Worked in/with the Holyoke Area: _____

Educational

Background: _____

Work

History: _____

Community

Activities: _____

Volunteering: _____

Other Memberships, Achievements, etc: _____

Family Information: _____

BOARD CANDIDATE QUESTIONNAIRE

1. If selected, how do you feel you could contribute to the success of the Organization?

2. Are you willing to give time, energy and resources to support the mission of Nueva Esperanza Inc.?
- 3.

4. Members stay connected to Nueva Esperanza Inc. Through meeting attendance, committee work, membership events, e-mail and other Nueva Esperanza communications. Do you have the time and resources to be an active Member of this organization?

5. Are you comfortable soliciting others for membership and funding? If yes, describe any experience(s) in doing so:

6. What does leadership mean to you?

6. What do you believe are the two most significant issues or problems facing Nueva Esperanza Inc.?

(Please attach a letter of interest to this application and email it to info@nuevaofholyo.org)